Presenters

- Introduction – Joe Shacter
- Grantee\PCOM Responsibilities – Dave Spacek
- Transportation Account – John Marrella
What are the Direct Recipient Grantee’s Current Contractual Responsibilities?

- Assure compliance with state and federal regulations
- Assure compliance with the FTA Master Agreement (All federal regulations get passed down to our Sub-recipients.)
- Assure compliance with the contract agreement
How is this responsibility current achieved?

- Some grantees have relied solely on their operator(s) who has (or have) no direct responsibility to IDOT
- Some grantees provide limited oversight
- Some grantees rely on other grantees (through intergovernmental agreements)
- Some grantees have something similar to a PCOM already in place
How is this Responsibility Going to Change?

• Grantees are going to be more involved in the provision and oversight of public transportation services and grant funds.

• Grantees will each have to have their own PCOM.
What are the PCOM’s Basic Responsibilities?

- Develop and update a Public Transportation Service Plan
- Monitor the Quantity and Quality of the public transportation service being provided
- Be knowledgeable of the basic federal and state funding compliance requirements
- Document, investigate, help resolve certain service complaints
- Attend local coordination meetings and statewide training sessions
- Monitor the Public Transportation Account
- Develop required reports
What are the PCOM’s basic qualifications?

• Be the direct recipient’s employee
• Have no real or perceived conflict of interest with any of the non-direct recipient service operators
• Have a basic understanding of bookkeeping
• Can collect and analyze data
• Have good written and oral communication skills
• Can work independently
• Be able to read and understand the basic contractual and programmatic requirements
What will the PCOM Need to Learn?

- Basic federal Section 5311 program requirements
- Basic state Downstate Operating assistance requirements
- Basic contract compliance requirements
- Program revenue sources for public transportation
- The basic chart of accounts categories and how they are defined
What will the PCOM Need to Learn?

- Basic principles and jargon of rural public transportation
- Identification of public transit operators, specialized transportation operators, and other stakeholders in their service area
- Collection and analysis of information, data, and reports that IDOT-DPIT and local officials require
- How to collect data and information
- What are the elements of a Public Transportation Service Plan and how to collect the data
Public Transportation Account

• Separate Interest-Bearing Account
• The PCOM must identify and track all of this Account’s deposits and withdrawals
• Funds received and made available to the Grantee include payments from the Department and other funds derived from the project
• All deposits and withdrawals from the Public Transportation Account must be documented on the Department’s forms
• The Grantee must continuously secure the Public Transportation Account’s funds
Public Transportation Account Flow

5311 Funds

IDOT distributes

DOAP Funds

distributes

Local Match

reimbursement

Operators

County

Revenue
Contract
Dollars